

Meeting & Convention Transportation Capabilities

Ground transportation for Denver conferences, corporate meetings and multi-day programs — from one executive arrival to a 300-attendee block. Every figure here is the figure we bid.

COMPANY AT A GLANCE

LEGAL ENTITY	Arion, LLC (Colorado). DBA Arion Transportation and Tours.
OPERATING AUTHORITY	Colorado PUC permit LL-04689. Certificate furnished with every bid.
INSURANCE	\$1.5M commercial auto liability · \$5M general liability. COI with additional insured endorsement on request.
CAPACITY RANGE	3 to 57 passengers — sedans, SUVs, coach vans, executive vans, party buses, coach buses.
OPERATIONS TEAM	12. Programs of four or more vehicles get one named dispatch contact, quote through final invoice.
OPERATING RECORD	3,272 transfers · 11,690 passengers since October 17, 2025. Over 650,000 miles, zero accidents.
FULFILLED IN-HOUSE	82.6% on Arion vehicles and Arion-trained affiliate chauffeurs; the balance on vetted Colorado PUC-certified operators.
CLIENT RETENTION	68% of reservations and 80.1% of revenue from returning clients.
RATING	4.8 on Google across 50 reviews.
VENDOR FILE	W-9, COI, PUC certificate, safety and drug-testing policy, sample manifest and invoice on request.

FLEET, CAPACITY AND BASE HOURLY RATE

VEHICLE	MAX PASSENGERS	BASE RATE	MINIMUM
Luxury Sedan	3	\$150/hr	2 hrs
Executive SUV	5	\$125/hr	2 hrs
Luxury SUV	6	\$150/hr	2 hrs
Luxury Coach Van	12	\$250/hr	3 hrs
Executive Van	9	\$325/hr	4 hrs
Jet Van	9	\$325/hr	4 hrs
20 Passenger Party Bus	20	Quoted per trip	4 hrs
30 Passenger Party Bus	30	Quoted per trip	4 hrs
40 Passenger Party Bus	40	Quoted per trip	4 hrs
Luxury Coach Bus	30	Quoted per trip	4 hrs
57 Passenger Coach Bus	57	Quoted per trip	4 hrs

Rates shown are base rates. Additional fees: 9.3% tax, 4% CC, 12% fuel where applicable (waived on the all-electric Luxury Sedan). Gratuity is never added automatically. Airport transfers are quoted at the vehicle minimum instead of by the hour. Programs of three or more days take 5% off the base rate.

HOW A CONFERENCE BLOCK RUNS

1 Manifest in

Arrivals and departures with flight numbers, hotel, venue, headcount. A spreadsheet or a forwarded airline confirmation is enough.

2 Vehicle plan out

Headcount and luggage decide the vehicle mix. You get it in writing, with the base rate per vehicle, before anything is confirmed.

3 Dispatch runs the days

Every tail number tracked; vehicles staged against actual landings, not the printed schedule. Chauffeurs named on the reservation in advance.

4 One invoice

Per-trip detail on a single invoice, coded to your accounting.

BILLING AND TERMS

- 30% deposit holds the vehicles; balance due 14 days before the first movement, or in full if the program is inside 14 days.
- Post-trip overages — added stops, extended hours — bill net 30.
- ACH or card. Card payments carry the 4% processing fee shown in the rate footnote.
- Cancel a program 48 hours or more out and we keep 10% of program value; inside 48 hours the deposit is retained. Tours require 7 days.
- One invoice per program with per-trip detail.

MEETING ATTENDEES AT DEN

Commercial and chauffeur vehicles stage on **Level 5**, the baggage claim level — the only level permitted for our vehicles. Chauffeurs meet attendees inside at the **Island 2 limousine booth**, then load at **Door 511** east or **Door 506** west.

Level 6 is ticketing and departures; Level 4 is the personal-car curb and is never used for Arion pickups. Arrivals include 30 minutes of complimentary wait time from actual landing, and airline-caused delays never carry a wait charge.

WHAT PLANNERS USE US FOR

- Airport arrival and departure blocks against a live manifest
- Hotel-to-venue shuttle loops during a conference
- Keynote speaker and executive cars, same chauffeur across the stay
- Board dinners and offsite evenings
- Roadshows and multi-stop executive days
- Mountain offsites to Vail, Beaver Creek, Breckenridge, Aspen and Steamboat
- FBO and private aviation transfers at Centennial and mountain airports
- Attendee spouse programs and Colorado tours

START WITH THE RFP OR THE ARRIVAL LIST

Either is enough. Send it to **Dispatch@ridearion.com** or call **(970) 703-4995** and a written vehicle plan with base rates, plus the COI and PUC certificate, comes back in the same reply.

BECAUSE YOU MATTER

Jim Becker · Director of Operations & Client Experience · Arion, LLC · PO Box 227, Firestone, CO 80520 · Women-owned
ridearion.com/meetings-conventions-transportation-denver/